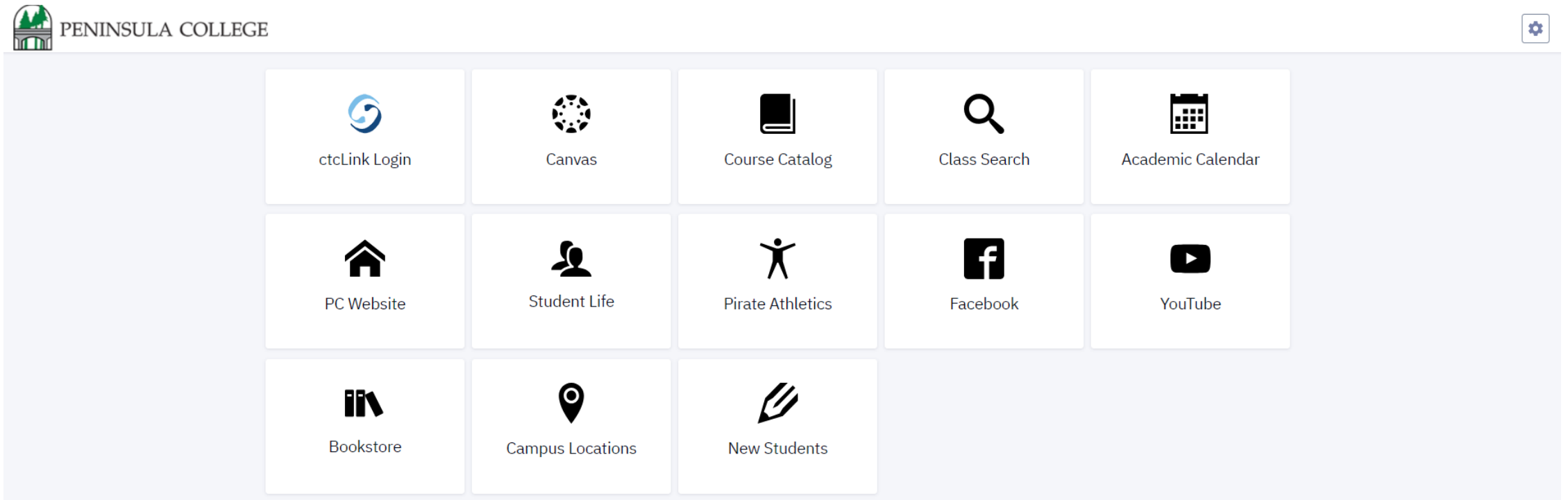# How to View Your 1098-T in ctcLink

This guide will show you how to view your 1098-T in your ctcLink account.
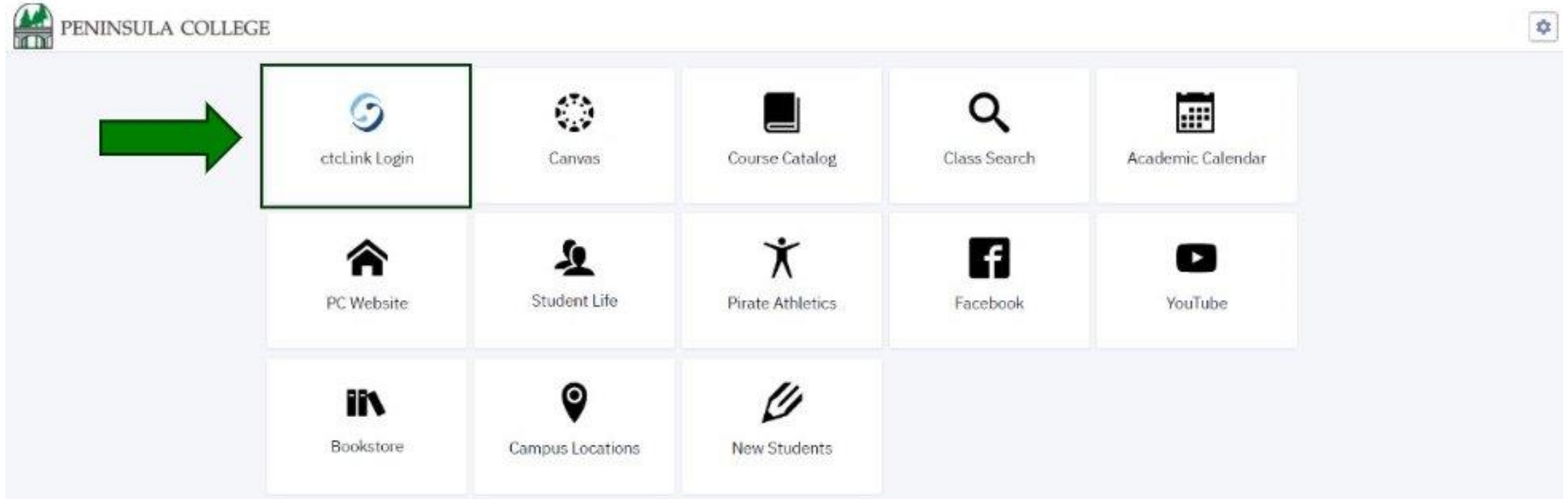
PENINSULA COLLEGE

# Proceed to ctcLink:

1. Open web browser and go to the ctcLink Mobile Site OR open the ctcLink app on your mobile device.

# Navigate to ctcLink Login Portal:

2. Select/Tap on the **ctcLink Login Tile.**

# Log in to ctcLink:

3. Log in to ctcLink.
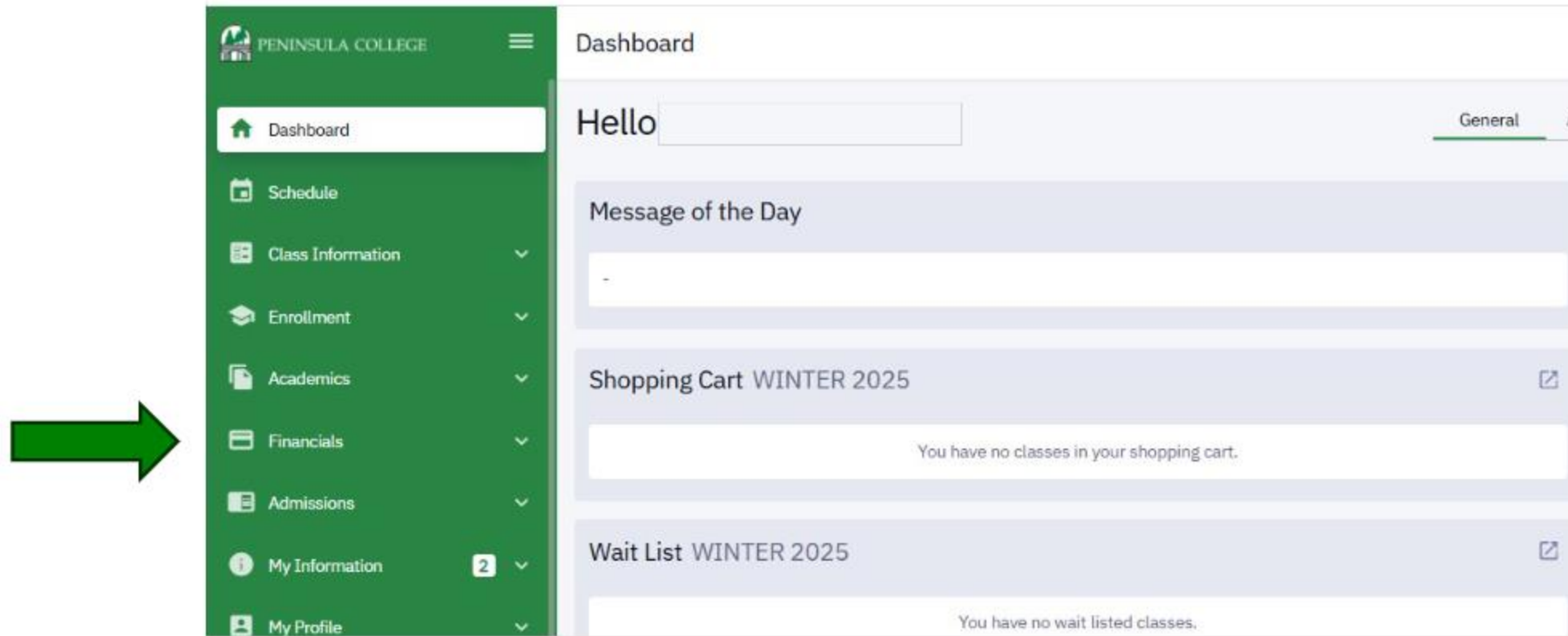
# Expand Financials:

4. On the left, select **Financials** to expand the menu.
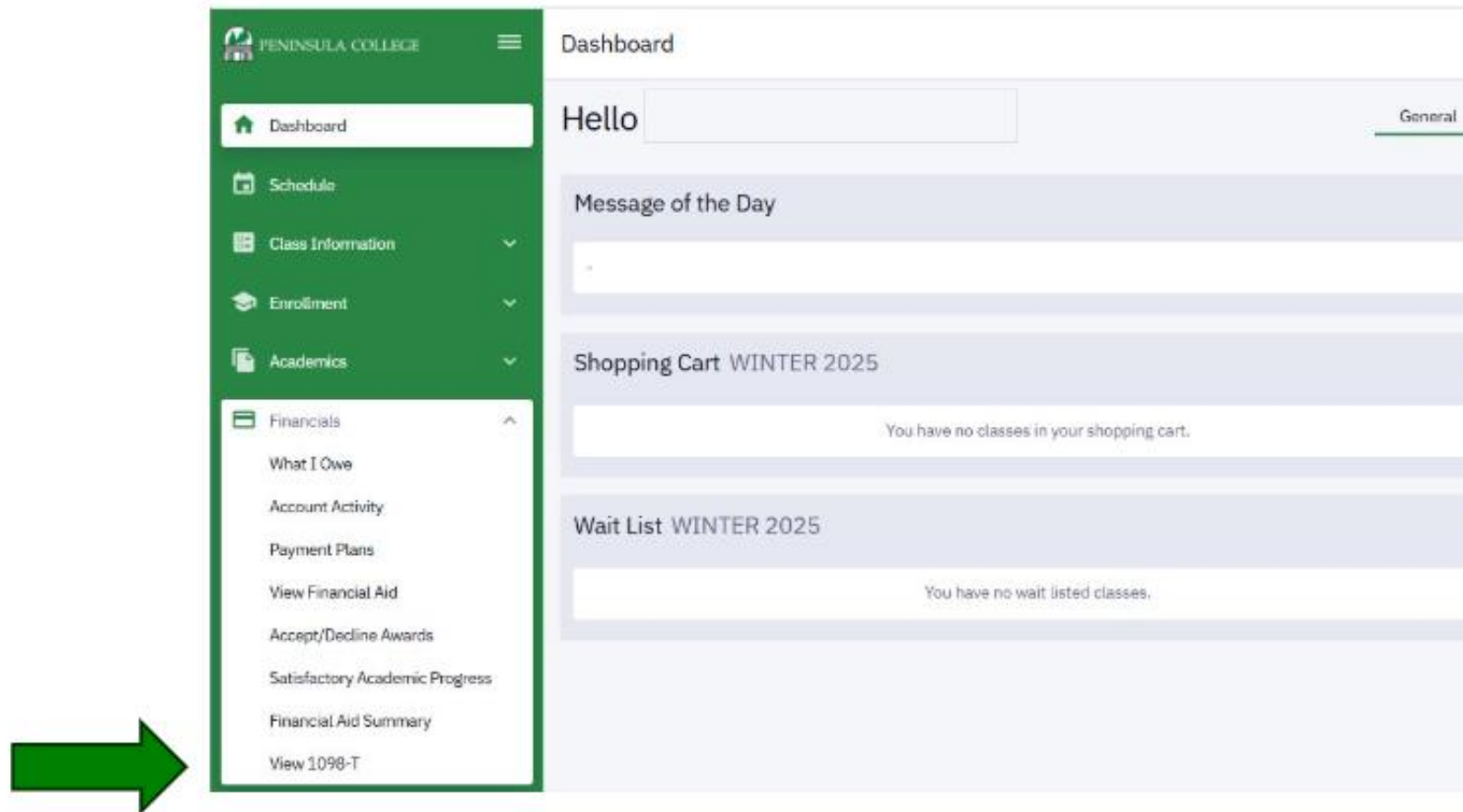
# Select View 1098-T:

5. Select **View 1098-T** from list of options**.**

# Review 1098-T Information:

6. You will now see the 1098-T information. Click **View PDF**.
If needed, use the dropdown menu to get 1098-T forms for previous years.

# Success:

12. Done! Your 1098-T will open in a new browser. You can download the PDF to your computer or print it.

If you have any questions or need further assistance contact the IT Help Desk at (360) 417-6565 or helpdesk@pencol.edu