

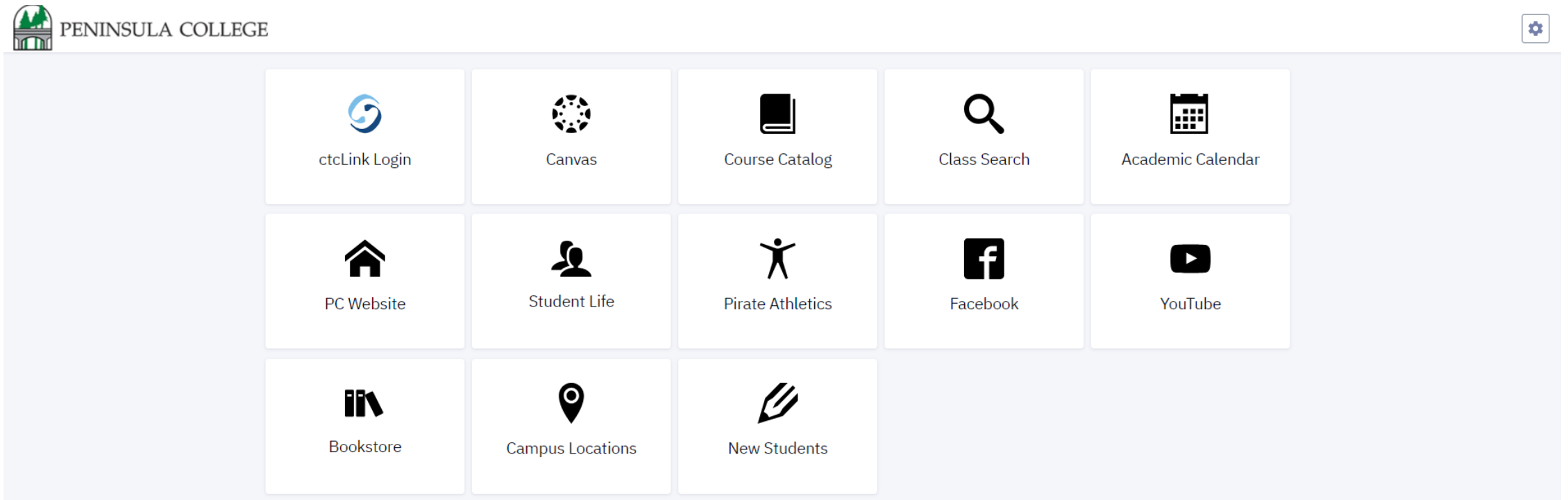
How to View Advising Notes

This guide will help you review your educational plan and advising notes in ctcLink.



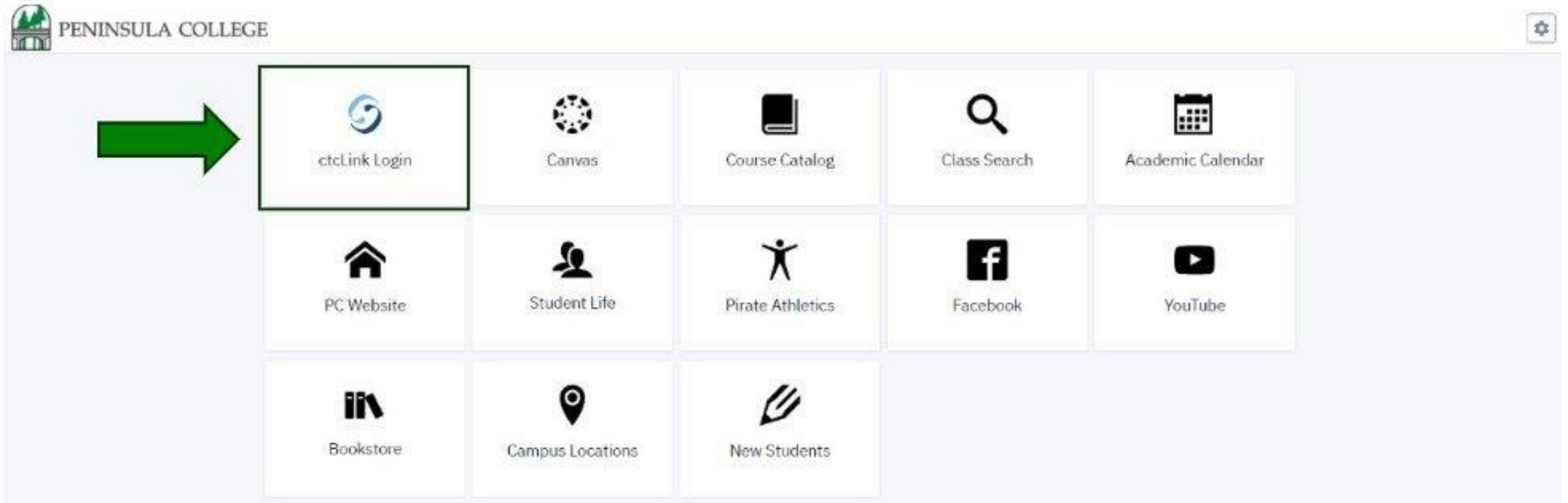
Proceed to ctcLink:

1. Open web browser and go to the ctcLink Mobile Site OR open the ctcLink app on your mobile device.




Navigate to ctcLink Login Portal:

2. Select/Tap on the **ctcLink Login** Tile.



Log in to ctcLink:

3. Log in to ctcLink.



**Washington State Community and
Technical Colleges**

ctcLink ID

Password

☐ Keep me signed in

Sign in

[Reset Password](#)

[Unlock Account](#)

[Help](#)

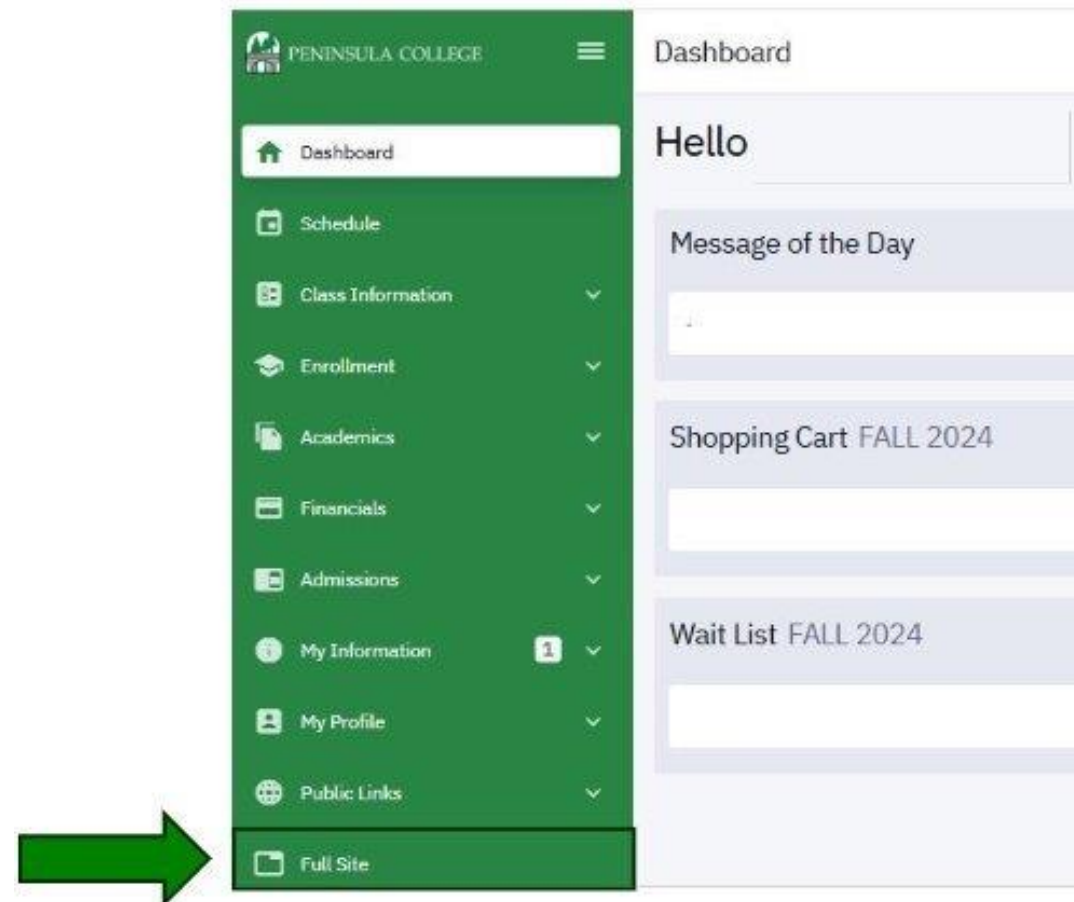
[How to Enable Screen Reader Mode](#)

[Activate Your Account](#)



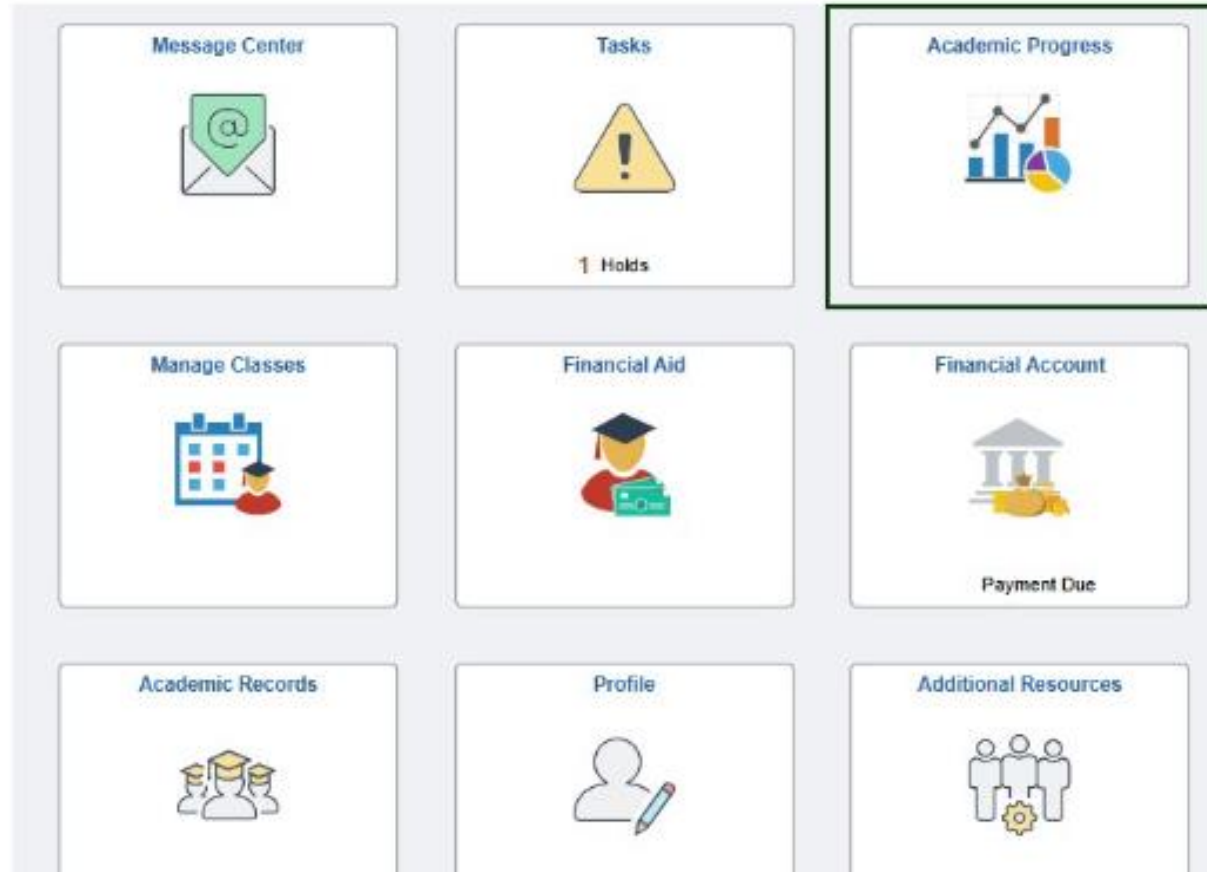
Select Full Site:

4. Click on **Full Site**.



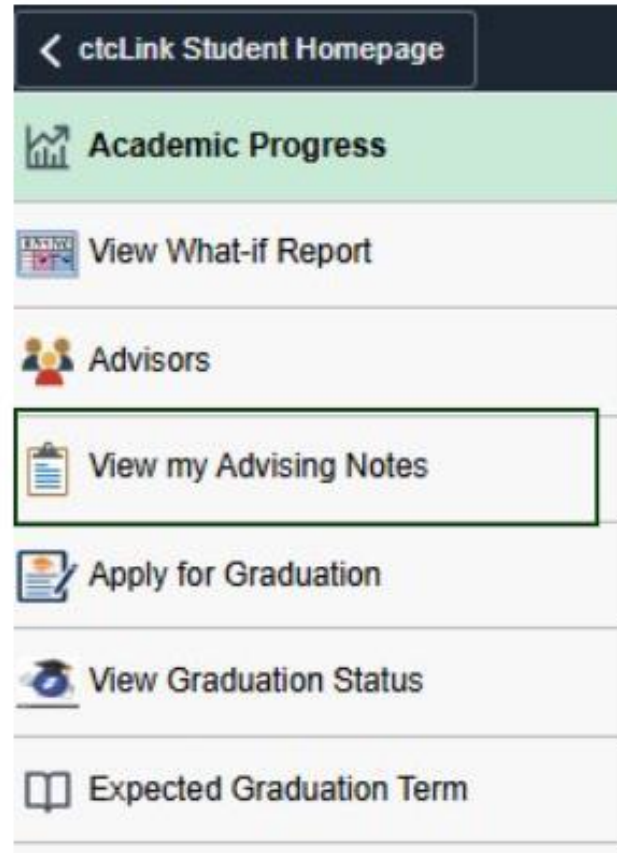
Select Academic Progress:

5. On the Student Homepage, select **Academic Progress**.



View Advising Notes:

6. Select **View my Advising Notes**.



Review Advising Notes:

7. Select **View my Advising Notes**. Select the advising note icon to view details.

Advising Notes

Use this page to view notes about the selected student. You can see and edit all of the notes for the student, regardless of who created the note or who (if anyone) the primary assignee (contact person) is.

<div><div></div><div></div></div>									1-1 of 1	View All
Advising Note	Created By	Assigned To	Institution	Subject	Category	Subcategory	Contact Type	Status	Created On	Last Updated
<div></div>	Anna Forrestal	Anna Forrestal	Peninsula College	test	Advising	Exploration	Virtual Visit	Closed	10/03/2024	10/03/2024



If you have any questions or need further assistance contact the IT Help Desk at (360) 417-6565 or helpdesk@pencol.edu

